



MINUTES OF MEETING

Anmer Village & Social Club

9 September 2020

1. The Chairman, Dorothy Pulsford-Harris opened the meeting by welcoming the members of the Holding Committee, as follows:

President:	Nick Coleman
Chairman:	Dorothy Pulsford-Harris
Secretary:	Teresa Hollingsworth
Treasurer:	Peter Harris
Membership & Webmaster:	Michael Williamson
WI Rep:	Jackie Meikle
Bowls Club Rep:	Karen Williamson
Village Rep:	Lee Suckling
Committee Member:	David Prior
Committee Member:	Karen Melhado

Apologies:	Izzy Coleman
	Martin Chomistek
	Richard Le Fevre

2. Minutes of Meeting 22 July 2020

The Minutes of the last meeting had been circulated prior to the meeting and signed off by Dorothy Pulsford-Harris.

3. Matters Arising

Karen Melhado advised that she was still awaiting a key for the back door and the post box. Teresa Hollingsworth also to be given a back door key.

As David Brown is the designated key holder to switch off the alarms if they go off out of hours, if he is not available for any reason, Karen Melhado volunteered to stand in.

Chimney Sweep to attend on Friday 11 September. He will also clean out the wood burner, and put a cowl on the chimney.

The Chairman advised the Committee that Richard Le Fevre was standing down as a Committee Member and had received his letter of resignation.



4. Chairman's Report

The Chairman's report had been circulated prior to the meeting.

Dorothy Pulsford-Harris thanked Lee Suckling for the work carried out to the front of the Club and for Robert Fox's input.

Thanks to Dale for all his works around the Club and also Joe Melhado for his gardening works, which will be ongoing.

A glass washer has been acquired – Dorothy Pulsford-Harris to meet the plumber on Monday, 14 September and the electrics are now complete. Karen Melhado reported that previously permission had been refused for a dishwasher to be plumbed. (Note – this is a glass washer not a dishwasher).

Track and trace progressing well and from the visitor's book it was noted that on the opening night 40 people attended during the course of the evening. Since then the numbers have decreased with average Friday night numbers ranging from 15 – 20 people, and Saturday lunchtimes 6 – 8 people. Dorothy Pulsford-Harris asked Lee and Michelle if they could try to encourage other villagers to attend.

Teresa Hollingsworth advised the Club needs to have heating switched on during cold evenings. As the heating controls are pre-set, please do not alter them.

In line with the latest Government guidelines, as of Monday, 14 September no more than 6 people per table (group).

5. Treasurer's Report

Peter Harris handed the Committee a short financial report as at August 2020.

It was stated that the bottom line figure was not a true figure as some funds were used from the Trust as set-up costs.

Peter Harris is preparing the accounts for last year for the auditors.

Michael Williamson asked whether the Membership should run from end March instead of 1st January each year. Peter Harris advised that he accounts for the membership fees as and when they are received.

Peter Harris reported that repayment was expected for cleaning works not carried out at the Club but paid via Standing Order. This amounted to £450.

Nick Coleman noted that bar takings are quite encouraging.



6. Membership Report

Michael Williamson reported 125 members have paid to 1st January 2021 and subs received to date is £530.

Michael stated that he would like a paying-in book for the subs and that most people would prefer to pay straight into the bank.

Karen Melhado reported that members of Babingley and Sandringham receive 10% discount at Howards Butchers.

Nick Coleman asked how many people in the village are actually members – perhaps a flyer around the village would help.

Lee Suckling offered to distribute the flyer. Kevin Smith to design and Teresa Hollingsworth to print.

7. Cellar & Bar Management Report

Martin Chomistek's report had been circulated prior to the meeting and was read to the Committee by Dorothy Pulsford-Harris.

A discussion took place regarding 'Best Before Dates' and Dorothy Pulsford-Harris relayed some research she had carried out regarding this.

Ginger ale dates are to be checked. (Checked and all in order).

Cooling the cellar was again mentioned. Dorothy Pulsford-Harris is to purchase a thermometer.

David Prior has generously offered to donate a fridge for the bar.

8. Correspondence

Dorothy Pulsford-Harris informed the Committee that Richard Le Fevre had resigned from the Committee.



9. Events

Film nights:

Michael Williamson advised that the numbers for a film night would be 24 due to the current Government guidelines. The film will start at 7pm with no interval. Pre-booking required and Members Only.

20 November 2020

11 December 2020

Quiz:

The Chairman suggested the Club runs a Quiz Night and it was confirmed for 23 October 2020. Club to open at 7:00pm and Quiz to start at 7:30pm. Price: £2.00 per head. Members only.

Christmas Music Evening:

George King has advised that he would be willing to hold a music evening for 18 December 2020. Michael Williamson to discuss with George King re prices.

A Christmas Draw was also discussed and agreed. Price: 50p a square was agreed. Peter H will prepare the draw sheets which he has stored on computer.

Bingo

Karen Melhado offered to run a monthly Bingo night (first Monday of every month), commencing on 5 October. Club to open at 7:00pm, Eyes Down 7:30pm. Price: £6.00 for book of 10, Flyer £1.50 + Raffle. This was agreed by the committee.

Maximum number: 24

Michael Williamson advised that he will put a notice on the website and will forward enquiries to Karen Melhado.



Other events were discussed for future dates:

Children's Saturday Club – Chairman will contact Lucy and suggest a Christmas Treasure Hunt for children – 19 December 2020 was suggested.

Food Night
Burns Night
Race Night
New Year's Eve
Valentines

Depending on current restrictions, we will plan other events around the guidelines.

10. AOB

Trust meeting on 14 October 2020 at 7:00pm. Jackie Meikle and Lee Suckling are invited to attend this meeting in their capacities as WI Rep and Village Rep or they can submit a report to the Chairman.

The AGM/EGM will take place on 14 October 2020 at 7:30pm.
A Notice and nomination forms to be distributed by email to all members.
A ballot box will be provided for the votes.

Jackie Meikle queried the times shown in the Dersingham Parish Magazine. Chairman confirmed the correct opening times for the club.

Track and Trace is proceeding well and being adhered to.

Next Meetings:

Trust Meeting 7:00pm 14th October 2020

AGM/EGM 7.30pm 14th October 2020